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MAR 10 2011

Dear (b)(6)

This letter is in response to the correspondence you sent to the U.S. Department of Education, Family Policy Compliance Office (FPCO). FPCO administers the Family Educational Rights and Privacy Act (FERPA), which affords parents and eligible students certain rights with regard to education records. Unfortunately the information you provided is not sufficient to determine if there has been a violation of your rights under FERPA.

Enclosed for your reference are a FERPA guidance document and a complaint form. If, after carefully reviewing the guidance document, you believe you do have a timely allegation of a school's failure to comply with your rights under FERPA, please complete the complaint form and return it to FPCO at the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202 - 8520

Along with the complaint form, please also include the relevant back-up documentation (such as written correspondence received from the school in response to your concern). Please help us assist you in a more timely manner by outlining the relevant facts clearly and succinctly. Please ensure that any handwritten documentation is legible and easy to understand. We will review the information you submit and take any appropriate action. You may also find more information regarding FERPA on our website at: http://www2.ed.gov/policy/gen/guid/fpco/index.html.

Please note that due to the large amount of correspondence FPCO receives, we currently have a backlog we are working to resolve. However, your concerns are very important to us and, once we receive additional information, one of our caseworkers will provide you with a response as soon as possible.

Thank you for your patience and understanding.

Sincerely,

Ellen Campbell
Acting Director
Family Policy Compliance Office

Enclosures