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This is to respond to your March 15, 2011, letter to this office in which you allege that rights afforded you under the Family Educational Rights and Privacy Act (FERPA) were violated by the (b)(6) (University) when it did not amend certain unidentified education records in regard to your February 25, 2011, written request. Specifically, you state that you have written to (b)(6) legal counsel at the University, and (b)(6) of the University, to request amendment. However, you have not provided this office with a copy of any letter to verify that the University received any such request. This office administers FERPA, which addresses issues pertaining to education records.

FERPA is a Federal law that gives parents the right to have access to their child's education records, the right to seek to have the records amended, and the right to have some control over the disclosure of information from the records. The term "education records" is defined as those records directly related to a student and maintained by an educational agency or institution or by a party acting for the agency or institution. Under FERPA, whenever a student becomes eighteen years of age or attends a postsecondary institution, all rights once afforded to the parents transfer to the student. Enclosed is a copy of a FERPA fact sheet for additional information.

You have not provided this office with sufficient information for us to investigate your allegation. In order for this office to consider your allegation, additional information is needed from you. Specifically, you have not provided this office with a copy of your February 25, 2011, request to the University. Additionally, please identify which of your education records you identified in your February 2011 request to the University are subject to FERPA's amendment provision and explain why you believe those education records are subject to FERPA's amendment provision. Please provide the needed information to this office within 4 weeks after you receive this response. Once this office receives and reviews the above needed information, we will consider it and take any further appropriate action.

Sincerely,

Bernard Cieplak
Program Analyst
Family Policy Compliance Office

Enclosure